



31st Annual APPE International Conference Hilton Netherland Plaza – Cincinnati, Ohio February 24 – 27, 2022

Submission Guidelines & Instructions

If you have questions or require assistance with any submission, please contact the APPE office at: appe_admin@appe-ethics.org.

DEADLINES

The deadline for all submissions in all categories is November 8, 2021. For submission categories that include items to be sent by mail (i.e., book author submissions), a postmark of will suffice.

COVID-19 Protocols for the 31st Annual APPE International Conference

The Association for Practical and Professional Ethics will place the highest priority on the safety of all conference participants, the community we will visit, and the communities in which our participants live. As a group that encourages people to be ethically-minded and thoughtful, it is a basic expectation of the APPE Annual International Conference that participants act in APPE's standard considerate, respectful manner during all events and this includes showing a regard for the safety of one's fellow participants. Given this, APPE will require that conference participants comply with all CDC COVID-19 safety protocols in place at the time our conference is held. We expect participants to engage in behavior that will best ensure the safety of others, including physical distancing and mask wearing, even if vaccinated, whenever possible.

It is our expectation that attendees will be fully vaccinated by the time of the conference unless advised otherwise by their physician. Those unable to be vaccinated must test negative for coronavirus within 48 hours prior to their arrival at the conference.

If a participant is unable or unwilling to comply with Covid-19 prevention protocols, we encourage you to attend virtually.

SUBMISSION FORMAT

Submissions should contain:

- A clear and concise statement of purpose
- An explanation of how the abstract relates to previous publications or research on its topic
- A summary of and examples supporting the argumentation.

In format, the abstracts should be no longer than 350 words. Abstracts significantly shorter than 350 words may be declined by reviewers due to lack of content of the above bullet points. Any relevant references do not count toward the word limit.

Generally, no more than one individual presentation per person will be accepted. There is no limit to participation in co-authored presentations and panels.

SUBMISSION CATEGORIES

1. Individual Presentation (*Includes Paper Award Submissions*)

Description:

Individual program sessions are for the presentation of original work and are approximately 30 minutes in length including presentation, question and answer, and discussion. Accepted individual presentations are paired in a 1-hour time slot within the conference program.

The APPE annual conference's practice is that papers are not read. Presenters should provide an oral summary of their work, invite questions, and engage in discussion with the audience.

If you would like your paper to be considered for an Award, see additional submission information in the [Awards](#) section below. Award categories include:

- **Best Formal Paper by an Early Career Scholar:** \$500 prize
- **Best Formal Paper by a Graduate Student:** \$500 prize and free conference registration
- **Clifford G. Christians Ethics Research Award:** \$250 prize

- **Best Formal Paper by an Undergraduate Student:** \$250 and free conference registration

Submission Instructions:

The corresponding author must submit the following items through the APPE abstract management site at the following link: <https://appe2022.exordo.com/login>.

1. A title and a 350-word (maximum) abstract prepared for blind review (no identifying author information or institutional affiliation). Abstracts should explain why the topic is important for professional and applied ethics, briefly sketch the current state of scholarship on the topic, and clearly state the thesis, argument, and contribution of the proposed presentation.
2. The names, institutional affiliations, and email addresses of all the authors of the submission.
3. When relevant, a separate reference page should be submitted.

2. Case Studies and Pedagogical Demonstrations

Description:

Submissions in this section focus on innovative teaching techniques, innovative use of the creative arts, and case studies for topics of particular interest in practical and applied ethics. Session will be at least 30 minutes in length including presentation, question and answer, and discussion.

Submission Instructions:

The corresponding author must submit the following items through the APPE abstract management site at the following link: <https://appe2022.exordo.com/login>.

A title and a 350-word (maximum) abstract prepared for blind review (no identifying author information or institutional affiliation). Abstracts should explain why the topic is important for professional and applied ethics, briefly sketch the current state of scholarship on the topic, and clearly state the thesis, argument, and contribution of the proposed presentation.

1. The names, institutional affiliations, and email addresses of all the authors of the submission.
2. When relevant, a separate reference page should be submitted.

3. Poster Presentations

Description:

Authors show current work in progress or finished results as a poster or display using a mix of graphics and text. Posters will be displayed throughout the conference and a special Poster Presentation Event gives authors an opportunity to introduce their work and answer questions with attendees. Information regarding the size and scope of poster presentations may be found [here](#).

Note: There is no AV support for poster presentations.

Submission Instructions:

The corresponding author must submit the following items through APPE abstract management site at the following link: <https://appe2022.exordo.com/login>.

1. A title and a 350-word (maximum) abstract prepared for blind review (no identifying author information or institutional affiliation). Abstracts should explain why the topic is important for professional and applied ethics, briefly sketch the current state of scholarship on the topic, and clearly state the thesis, argument, and contribution of the proposed presentation.
2. The names, institutional affiliations, and email addresses of all the authors of the submission.
3. When relevant, a separate reference page should be submitted.

Authors do not need to submit the completed poster.

4. Panel Discussions

Description:

This category is for sessions with multiple presenters. Panel organizers should keep the panelists' formal remarks brief to provide adequate time for questions and discussion with the attendees either during or at the conclusion of the panel presentations.

Panels with two to three presenters will be allotted a 60-minute session. Panels with four or more presenters will be allotted a 90-minute session. Panel discussions of recently published books that include the book's author should be submitted under "Author Meets Critics," below.

Submission Instructions:

The panel organizer (corresponding author) must submit the following items through the APPE abstract management site at the following link: <https://appe2022.exordo.com/login>.

A title and a 350-word (maximum) abstract prepared for blind review (no identifying author information or institutional affiliation). Abstracts should describe the overall topic for the panel, explain why the topic is important for professional and applied ethics, and clearly state the issues to be addressed by the panelists and their proposed contributions. This may include a description of the experience or expertise panelists bring to the presentation, but should not identify them. The abstracts should also indicate how the presentation time will be used. The abstracts should be sufficiently detailed so that a reviewer will be able to assess the merits of the proposal.

1. The names, institutional affiliations, and email addresses of all the authors of the submission.
2. When relevant, a separate reference page should be submitted.

5. Author Meets the Critics

Description:

Authors discuss their recently published book with critics and audience members. Normally, two colleagues are asked to give brief prepared remarks with their commentary on the publication, as a prelude for further discussion with the author and session attendees. The authors are to select these colleagues, who must be registered for the conference at the time of presentation.

Authors are encouraged to participate in both the Author Meets Critics and Breakfast with an Author sessions (Please submit online proposals for these separately, but send only one hard copy of the book.)

Submission Instructions:

The corresponding author must submit an online presentation proposal AND a hard copy of the book.

1. The online proposal should be submitted through the APPE abstract management site at the following link: <https://appe2022.exordo.com/login>. This proposal should include the title of the book, the names and institutional affiliations of all the authors of the book, and a 350-word (maximum) summary of the presentation.
2. A hardcopy of the book should be sent to the APPE office by mail. This is required for acceptance by the regular submission deadline of November 8, 2021. Books should be sent to:

Association for Practical and Professional Ethics
PO Box 37
Greencastle, IN 46135-0037

6. Breakfast with an Author

Description:

Breakfast with an Author provides an informal opportunity for authors to discuss their recently published work around a breakfast table with attendees.

Authors are encouraged to participate in both Breakfast with an Author and Author Meets Critics sessions (Please submit online proposals for these separately, but send only one hard copy of the book.)

Submission Instructions:

The corresponding author must submit an online presentation proposal AND a hard copy of the book.

1. The online proposal should be submitted through the APPE abstract management site at the following link: <https://appe2022.exordo.com/login>. This proposal should

include the title of the book, the names and institutional affiliations of all the authors of the book, and a 350-word (maximum) description of the book.

2. A hardcopy of the book should be sent to the APPE office by mail. This is required for acceptance by the regular submission deadline of November 8, 2021. Books should be sent to:

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7. Flash Presentation

Description:

A Flash Presentation is one focused, disciplined pre-recorded video presentation (less than 20 minutes) that is uploaded to the presenter's own website, YouTube channel, Facebook page, or other form of social media. With permission of the author(s), it may also be made available through APPE's website or social media. You can see an example of a Flash Presentation here: https://fb.watch/28WQjrUf_s/

The presentation's title and author(s) will be included in the conference program along with the link to the recorded session. Flash presentations will be available for viewing by the conference participants at their convenience. There will not be time allocated in the program schedule for live chat and/or discussion. You are encouraged to include a slide in your presentation with contact details so people may engage with you directly during the conference and outside of the conference platform.

Submission Instructions:

The corresponding author must submit the following items through the APPE abstract management site at the following link: <https://appe2022.exordo.com/login>.

1. A title and a 350-word (maximum) abstract prepared for blind review (no identifying author information or institutional affiliation). Abstracts should explain why the topic is important for professional and applied ethics, briefly sketch the current state of scholarship on the topic, and clearly state the thesis, argument, and contribution of the proposed presentation.

2. The names, institutional affiliations, and email addresses of all the authors of the submission.
3. When relevant, a separate reference page should be submitted.

Authors do not need to submit their video presentation.

Review and Notification

All submissions will be blind reviewed by members of the Association with relevant expertise in the subject matter. Notifications for both acceptance and rejection will be sent by December 17, 2021.

For additional information, please contact the APPE office at appe_admin@appe-ethics.org or call (765) 658-5015.

Description of Paper Competitions and Awards

Submission Instructions:

Authors who would like their paper to be considered for an award must indicate this preference as part of **the formal individual presentation submission process**, and upload a complete copy of their paper (in addition to the standard submission for the formal individual presentation category). Papers, with the exception of the Clifford G. Christians Ethics Research Award, can be no longer than 3,000 words. A separate reference page should be submitted.

Individual presentations are eligible for the following awards

A. Best Formal Paper by Early Career Scholar

The Association is pleased to announce a competition for the best paper submitted by an Early Career Scholar, in practical or professional Ethics. An Early Career Scholar is defined as one who has received a Ph.D. or other terminal degree within the last eight years.

B. Best Formal Paper by a Graduate Student

The Association is pleased to announce a competition for the best paper submitted by a graduate student in practical or professional ethics. Award winners also receive free registration to the 31st Annual APPE International Conference.

C. Clifford G. Christians Ethics Research Award: The Association for Practical and Professional Ethics announces an annual call for papers to be considered for the Clifford G. Christians Ethics Research Award. Eligible submissions include work published in the previous year as well as papers submitted for presentation at the upcoming APPE annual conference. *There is no word or page limit on these paper submissions.* Submissions should interpret or address important theoretical issues in the broad field of communication ethics, including mass communication theory, relationships of media and technology and culture, responsibilities of producers and consumers of distributed communication products, or education in that field. All methodologies or mixed methodologies are invited. Preference will be given to work that advances the field of communication ethics in new and insightful ways, taking into account factors addressed by Clifford Christians during his prolific career.

D. Undergraduate Formal Paper Competition

The Association is pleased to invite undergraduate students to submit papers on any topic in practical and professional ethics. Award winners will receive a certificate, free registration to the 31st Annual APPE International Conference, and be invited to share their presentation as a Poster during the conference, if desired.